



- Essex Public Records Request Form
- Guide to MA Public Records Law
- State Public Records Division
- Town of Essex Public Records Request Guidelines

Contact Info

Hours of Operation:
 Monday - Thursday:
 7:30 am to 3:30 pm
 Closed to the public on Fridays.

Additional Hours by Appointment.

Phone:
 (978) 768-7111

Fax:
 (978) 768-2505

Address:
 Essex Town Hall
 30 Martin Street
 Essex, MA 01929
 United States
 See map: [Google Maps](#)

Home » Departments



Records Access Officer

Public Records Requests

The Town of Essex is committed to transparency in government and has established guidelines for requesting access to public records in conformity to the provisions of Chapter 121 of the Acts of 2016. Requests for public records may be directed to any Records Access Officer for the Town of Essex. A list of Records Access Officers, with contact information, is shown below.

The Records Access Officer shall, if appropriate, forward the request to the appropriate person within Town government to fulfill the request. The Records Access Officer shall acknowledge receipt and respond to the request within 10 business days of receipt in conformity with the provisions of M.G.L. Chapter 66, Section 10.

Please refer to the Town of Essex Public Records Access Guidelines found on the links to the left on this page which also includes a list of records held by department.

Staff Contacts

| Name | Title |
|----------------------------------|--|
| Officer Daniel Bruce | Records Access Officer - Police Department |
| Marie E. Felzani | Records Access Officer |

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